



GRANT APPLICATION

Please provide the following information as concise as possible, in the order listed and under the same headings.

Organisation

1. What does your organization do? (Please provide a brief overview, e.g. mission, founding date, major programs and distinctive organizational attributes, number of staff and/or volunteers).
2. Population Served (e.g. age group, socio-economic status, geographic location, etc.)

Project

1. What would you like the grant for? (Please describe the project in general and the need it aims to meet and who will benefit)
2. How much will it cost? (Please provide a detailed project budget e.g. is it part of a bigger project? Who else have you sought funds from?)
3. Amount requested?
4. Does the amount requested cover the full project cost? Y / N
5. Outcomes you aim to achieve
6. Anticipated dates of commencement and completion of the project.
7. How will you measure your success?

Other Information

1. Directors' List – Please provide a list of your Board of Directors and indicate which Board members are employees or executive directors.
2. Tax Status – You must show that the ATO has endorsed your organisation's tax status (as an income tax exempt and deductible gift recipient) by providing us with a copy of the letter of endorsement from the ATO.
3. Please provide a copy of your most recent annual report.